# MISILC Executive Committee

20240229-1745 Meeting

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>>JAMIA: Okay, I'm sorry, y'all. I would like to call the meeting to order at 6 o'clock p.m.

And Tracy may we have a roll call, please?

>>TRACY: Sure, Jamia Davis, here, Lampman, here, Stephanie Deible, Aaron Andres, Mindy Kulasa, we have quorum. Any accommodation requests. Anyone would like to make. Hearing none, can I have a motion to approve today's agenda as presented.

>>AARON: Motion to move tonight's agenda as presented.

>> Can I have a motion to approve?

>>STEPHANIE: I second the motion to approve the agenda.

>> Can we have a roll call vote Aaron Andres? Stephanie Deible, Mindy Kulasa, Jan Lampman, Jamia Davis, motion carried.

>> Our next agenda item is on the creation of the March 8th business meeting agenda. And I'll give time for Tracy or Steve to pull that up.

So, we have our Call to Order section. Our consent agenda. The council education, which will be a presentation by Disability Network Southwest Michigan in regard to their program and services and then staff and committee report, and we'll go into the break, and Ex Officio reports and SPIL monitoring.

And there is no unfinished business, but new business on the table, which is the renewal or the contract for the accounting services for our 5-year contract [Juniper] and will take us to the information sharing announcements and public comment. Any comments or suggestions regarding the business agenda?

Or changes?

...

>>AARON: Is Mark Pierce still going to be the lead? It says lead. I don't know if that needed to be changed or not.

>>STEVE: I think right now Aaron he's going to be, because the objective champions were chosen when we first started the SPIL but can get clarification from Yvonne during the meeting if that's what the network's intent is.

>>AARON: That's the only thing I have.

>>JAMIA: Okay, any other comments or questions?

Hearing none... sorry, I can't recall, do we vote on this... the agenda as presented.

>>STEVE: Yes, yes.

>>JAMIA: May I have a motion to approve the March 8th business agenda as proposed.

>>MINDY: This is Mindy, So Moved.

>>JAMIA: Thank you, Mindy, may I have a second motion?

>>AARON: Support.

>>JAMIA: All in favor say aye.

>> Multiple: Aye.

>>JAMIA: Thank you. That's our agenda for 8th of March.

We'll go to the next...

>>STEVE: I'll get the right screen here.

Our next agenda item is RFP performance for accounting services updates given by Steve.

>>STEVE: We put RFP out for accounting services. We received two proposals. Those proposals one was from Juniper Accounting Services, which is the new name of our current accounting company and received one from BEY Accounting Services. And Juniper accounting came on top, I'll have a summary sheet as part of council pact for the meeting a week from tomorrow, so you can see how the proposals were ranked, but recommendation is award of 5-year contract with 5-year option at the council pleasure to Juniper accounting services.

>>JAMIA: Thank you, Steve, thank you so much. And we'll just go into...

>>MINDY: Steve, excuse me, Jamia. Would you like me to cover that under "new business".

>>STEVE: Sure. And I'll send you the ranking sheets Mindy and the summary ranking sheet that aggregates everything according to the categories they were ranked on.

>>MINDY: Wonderful, thank you and thank you Stephanie stepping in while I was in the hospital. Really appreciate it.

>>STEPHANIE: No problem. No problem at all. Glad you are doing better and not in the hospital.

>>MINDY: Thank you, I'm very grateful as well.

Are there any other questions regarding RFP for accounting services from anyone?

Hearing none will go into the number 6, RFP for financial audit services update, and I believe that... is that together, Steve with the Juniper. Is that included?

>>STEVE: The financial audit is Keri Brevard does for us at the end of each year. So just an update on that. We are still under contract with Carrie's company for one more audit at the end of this calendar year and one more submission of a 990. Just wanted to bring that to the executive committee's attention that sometime this late summer or early fall I'll work with Mindy and put RFP out for financial auditing services for 3-year contract.

And that will commence in the calendar year of 2025. So, end of 2025. We're just getting an out a little bit ahead of this. To make sure we have enough time to get enough proposals for the council to be able to make an informed decision on who they want to go with starting at the end of 2025. So, a little early on this, but better early than late.

>>AARON: Is it normal to have two different companies do -- one does the accounting services and one do the audit services?

>>MINDY: Yes, it's common. In fact, it's preferred.

>>AARON: Okay.

>>MINDY: Because then you have two different external sets of eyes.

>>AARON: Correct.

>>MINDY: Looking at your books. So great from segregation of duties, and internal controls' perspective.

>>AARON: Yes. Thank you, for the clarification.

>>MINDY: You bet. Very good question.

>>STEVE: M-hm.

>>JAMIA: Are there any other questions regarding the RFP for financial audit services?

None?

We'll go to the next agenda item, which is the appointment update given by Steve.

>>STEVE: Yeah, I’m happy to tell you we have a fully seated council now, with Yasmina's appoint, to ex officio position representing DD council, and full complement of all 16 chairs filled. As you know Yvonne Fleener was chosen by the SILC directors, and appointed in January, and Yasmina appointed a few weeks ago, we're getting Yasmina up to speed. Her SILC email became operating today. Because we are subject to FOYA we want everyone to use my SILC email. I know some of you like your personal email used, and why you see sometimes council members listed twice, I make sure to email to both, so we still have electronic track record, in case any FOYA of SILC emails at any point. That is my update.

>>JAMIA: Thank you, Steve, and our next agenda item which is regarding 2024, 2027 SPIL writing team update.

>>STEVE: Thanks, Jamia, our next meetings are scheduled for this coming Monday, the SPIL writing team, and then, on Tuesday, will be the SILC SPIL writing team. And anything that transpires on Monday, I'll be sure to get the SILC SPIL writing team for discussion on Tuesday. Mindy, I want to bring you up to date on the menthol health advocacy objective, we weren't sure when you were going to be back. So earlier this week, Erica asked for a meeting with me, seeking guidance. And what we've done is we are looking to set up a meeting with Robert Sheeran of he is the C E O of the Community Mental Health Association of Michigan, and his associate director Alan Bolter, he is also the government affairs lead to talk to them about initiatives that are going on right now in Michigan in terms of mental health advocacy, to get a feel of where we might want to go with this.

And we want to we will make sure that we get those invites to you and the doodle pull to you. We're looking at meeting with them either... the week of March 11th or March 18th. So, I'll ask Tracy to send that meeting doodle to you also. It looks like we're going to meet somewhere. What's best for Erica is between 11:00 AM and 2:30 PM. We're not sure of the day yet, but I'll have Tracy send the doodle. To see if you are available any of those times to join the conversation.

>>MINDY: Yes, I will be at the SILC Congress that week of March 11th.

>>STEVE: That's right. Yes.

Let me note that here. We'll see if we can push that to the week of the 18th.

>>MINDY: Okay, that would be great.

>>JAMIA: Are there any other questions? Sorry, I didn't mean to cut you off, I'm sorry.

>>STEVE: You are fine. We are moving right along, I think most of you are involved with one or both teams, so I think most of you have updates on where we're at. The SILC network has decided on several substantial objectives that lead back to two overarching goals they created. They are really looking at transportation housing in the next SPIL. And talked about crafting SILC's advocacy objectives around those life areas to support the work they are going to be doing. So, we're working in unison today. As far as the mental health objective, that is something Jan has given me ideas. Given me ideas and going to explore also with Bob and Alan. The week of March 18th.

And then, I am also going to be working with Jamia on beginning to start crafting some objectives language, and measurable indicators, around these to bring back to the teams to consider. SILCs right now are working on some of the measurable indicators for the objectives and presented and all the information went to the SPIL, SPIL writing team members, so they do have that for review, that's my update right now, and hopefully going to make some great progress next Monday and Tuesday as well.

>>JAMIA: Great. Are there any questions in regard to the writing team update?

Okay, hearing none. Anyone that would like to give public comment.

Hearing none. May we have a motion to adjourn today's meeting?

>>JANET: So, moved, this is Jan Lampman.

>>JAMIA: Okay, thank you, everyone, all in favour say "aye".

>> Multiple: Aye.

>>JAMIA: It was great meeting with everyone, and thank you, Steve, and everyone being here today.

>>AARON: Yes, thank you everyone, and those who can make it to the council meeting a week from Friday, looking forward to seeing you in Kalamazoo at Disability Network Southwest Michigan.

>> See you in my home SILC. Excited to be back at Southwest Michigan, they are excited too.

>>STEVE: Looking forward to it Mindy, have a great night, bye.

>> Bye.

>> Bye-bye.