FY2024-2026 SPIL Writing Team Orientation Meeting

Date: August 8, 2022

Time: 5:00 pm – 6:00 pm

Members Present: Jan Lampman, Jamia Davis, Amanda Rhines, Mark Pierce.

Staff: Steve Locke

Members of the Public:

Absent: Yvonne Fleener, Frank Animikwam

AGENDA ITEMS

1. Meeting Called to Order at 5:00 pm.
* Introductions were made.
1. SPIL Development Overview
* ILRU Training for Team Members <https://www.ilru.org/training/state-plan-for-independent-living-spil-development-series>
1. SPIL Writing Team Meetings
* Team discussed days and times that would work best moving forward. It was determined that Monday through Friday between 8:00am and 5:00pm work best, possibly during the lunch hour. Meetings should be between 30 and 45 minutes.
* These meetings will be open to the public.
* Meetings may be held every 2 to 4 weeks.
1. Public Input into the SPIL
* Input will be gathered in-person, online and by virtual Townhall meetings.
1. Community Needs Assessment Survey
* The survey will be sent out via SurveyMonkey to The CIL Network, multiple social media channels, etc.
* The team needs to decide what questions to ask. Tracy will send out the list of questions that were used for the previous survey for team input.
* Mark suggested creating a 2 to 3-minute video of what a CIL is, what CILs do and the five core services they provide and then ask the questions.
1. SPIL Sections
* Sections will be written in sub workgroups and brought back to the full writing team for comment and public input.
1. Public Comment
* None.

Meeting adjourned at 5:48 pm.